

# **Monitoring & Evaluation Consultant**

## **Sindh Flood Emergency Rehabilitation Project (SFERP)**

**Activity Reference No: PK-POSID-440442-CS-INDV**

### **1. Background**

The Government of Sindh (GoS) is implementing a Project titled the Sindh Flood Emergency Rehabilitation Project (SFERP) with a credit in the amount of US\$500 million from the International Development Association (IDA/World Bank). The project development objectives (PDOs) of SFERP are to: (a) rehabilitate damaged infrastructure and provide short-term livelihood opportunities in selected areas of Sindh province affected by the 2022 floods; and (b) strengthen the Government of Sindh's capacity to respond to the impacts of climate change and natural hazards. SFERP is a multisectoral operation being implemented by the Sindh Irrigation Department (SID) and the Planning and Development Department (P&DD), GoS.

The SID intends to undertake a number of activities for the restoration and strengthening of the irrigation network damaged by the extreme torrential rains during the monsoon of 2022. The Project will also support the institutional strengthening of the Sindh Irrigation Department.

In order to effectively coordinate and implement SFERP components, the Sindh Irrigation Department has set-up a Project Implementation Unit (PIU) within the SID to oversee the day-to-day activities of SFERP. Given the nature and extent of the project, SFERP will cover multiple sectors, including drought mitigation, flood management, irrigation, disaster risk management (DRM) activities, and governance through new and/or existing projects and activities. The responsibilities of the PIU include: (i) assisting and guiding implementation staff in preparing high-priority subprojects, meeting environment and safeguards and appropriate quality standards, for fast-tracking approvals, (ii) administering, and closely supervising the implementation of subprojects, (iii) overseeing disbursements, (iv) providing guidance, advice and oversight on appropriate financial management and fiduciary controls, (v) coordinating and maintaining close contact with the P&DD and SID, at strategic and operational levels, and (vi) providing overall oversight and guidance. The SID PIU will coordinate closely with the World Bank Task Team Leader.

The PIU, with its office in Karachi, is headed by the Project Director (PD). The PD is supported by the existing staff of SID and individual consultants hired from the market.

## **2. Objectives.**

The objective of hiring of Monitoring and Evaluation (M&E) Consultant is to enhance the capacity of the SID PIU to support implementing the WB policies under SFERP. The M&E consultant will carry out monitoring and evaluation work under World Bank policies and effectively complete the work assigned by the Project Director. The M&E Specialist will serve as the focal point for monitoring and evaluation, providing data-driven feedback and ensuring effective planning and implementation of the Project.

## **3. Specific Tasks and Responsibilities.**

### **Key Responsibilities and Outputs**

The expert will undertake the following tasks:

- Facilitate/establish a well-coordinated internal and external monitoring framework for SFERP infrastructure component, meeting World Bank monitoring requirement (as provided in the PAD).
- Track and report progress against the Results Framework, document outputs, outcomes, and impacts, and provide technical feedback to the Project team.
- Develop a comprehensive benefit monitoring and evaluation system for SFERP, including indicators for tracking the social impacts of the project on drought- and flood-affected populations and host communities, with consideration to gender and vulnerable groups.
- Coordinate with federal and provincial governments and donors related to sectors for which M&E system is established.
- Assist the PIU in harmonizing reporting formats, both physical and financial, to the satisfaction of World Bank requirements.
- Participate in meetings; provide technical inputs and guidance to clients on appropriate scope, technology, costs, etc.; and prepare terms of reference for third-party validation consultants.
- Monitor all reports of third-party validation and other monthly reports, identify errors and ensure alignment with World Bank requirements.

- Maintain complete data related to the project and update it on a daily basis.
- Work closely with groups, such as governance, infrastructure, social and environmental safeguards, finance, to maximize the sharing of ideas for improved project planning, delivery and final implementation.
- Monitor the progress of various elements of SFERP under implementation or preparation.
- Coordinate the preparation of progress reports related to projects under implementation.
- Review subproject feasibility study reports and designs related to M&E prepared by the clients/consultants, and advise on project analyses, studies, evaluation, design, and costing, to ensure appropriate technical quality and consistency in projects.
- Participate in regular review and evaluation missions conducted by the World Bank or joint missions conducted with other stakeholders.
- Develop framework for SFERP website and provide regular progress updates and information to ensure the website is regularly updated.
- Act as the focal point for the project Management Information System (MIS) for SID, and routinely coordinate with the MIS Specialist and the M&E Specialist of the P&DD PIU on related areas to facilitate communication and ensure that the MIS supports project requirements and aligns with relevant standards.
- Use the MIS, where appropriate, to compile periodic progress data and prepare monthly, quarterly, and annual progress reports, highlighting any issues of concern.
- Collate and analyze data to produce substantive analytical and informative reports. This includes documenting implementation learnings and Project best practices to develop an inventory of successful strategies and approaches.
- Any other relevant task assigned by the Project Director.

#### **4- Outputs**

The key outputs of the expert during the assignment period will include:

- Development of a fully functional M&E framework and Project Performance Management System for SFERP.

- Quarterly monitoring reports on SFERP vis-à-vis its development objectives and scope.
- Development and regular update of the SFERP information website.
- Regularly updates on the Project's progress on the MIS.
- Preparation and delivery of presentations during meetings with the Irrigation Department, Planning Department as well as the World Bank.
- Review performance of Consulting Firms currently engaged with SFERP.
- Technical review of ongoing sub-projects and reports produced from analytical works.
- Conducting ongoing site visits.
- Coordination with Third Party consultants and others consulting firms.

#### **5- Qualifications and experience required.**

The successful candidate should at least have the following qualifications:

- A minimum of post-graduate education, preferably a Masters (minimum sixteen years of education) in a relevant discipline (economics, planning & management, MBA, development studies or other relevant disciplines).
- At least ten years of directly relevant experience in the development sector, with demonstrated leadership role in designing and implementing M&E systems.
- Demonstrated task/project M&E and coordination experience in Pakistan or a similarly developing country, preferably including project management experience. Ability to prepare concise, timely, analytical, and informative documentation. Strong technical and analytical capabilities, with a demonstrated ability to collect, analyze, and interpret data.
- Excellent inter-personal, English writing, communication, and analytical skills, as evidenced by a body of written work related to development issues including evaluation.
- The candidate should have a proven interest in knowledge sharing, strong listening skills and ability to influence without taking over.

- Prior experience of working in water sector projects will be accorded due weightage.
- Proficiency in English and basic IT skills is mandatory.
- Excellent computer skills including MS Office, MS Project and or other statistical packages will be preferred.

## **6. Contract Duration**

The expert is expected to commence services for one (1) year, with the possibility of extension based on satisfactory performance.

## **7. Reporting Obligations.**

The expert will be financed by the Project and will report to the Project Director. The expert's performance will be reviewed on a monthly basis.

## **8. Selection Method.**

An individual will be selected in accordance with process stipulated in Section VII in accordance with the "World Bank Procurement Regulations for Investment Project Financing Goods, Works, Non-Consulting and Consulting Services" November 2020.